

Andalusia Academy Bristol: Full opening September 2020

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Autumn Term Plan 2020

(All information is subject to change and will be reviewed regularly)

A. Our overarching aims:

- To focus on reducing risks by putting in place proportionate protective measures that create a safer environment so all students, in all year groups can return to school at the beginning of the autumn term.
- To assist each student, return to school by providing pastoral care and well-being support, universally and at a bespoke level.
- To provide a high-quality education that enables students to thrive and progress.
- To deliver a broad, balanced and ambitious curriculum which closes gaps in learning (Clever Creative Plan)

B. Reducing the Mixing Between Year Groups: Bubbles and Zones

The students will be in year group bubbles. The school will minimise opportunities for students to have contact with other students outside of their bubble as much as possible. This means for most of their lessons they will be in the same classroom. Students will still have access to specialist rooms (Art, Computing and Science). The surface areas of these specialist rooms will be wiped with appropriate cleaning solutions between use by different year groups.

Face Coverings. Public Health England does not (based on current evidence) recommend the use of face coverings in schools. We will be following the government guidance on face coverings in that 'they are not required as students and staff are mixing in consistent groups and misuse may inadvertently increase the risk of transmission'.

We will be reminding students on the school gates to remove face coverings during their time on school site as per the latest government guidance. Students must not touch the front of their face covering when removing and must wash their hands immediately. Face coverings should be placed in a plastic bag within their school bag. If it is not re-useable please use the bin appropriately.

We ask you to remind your child to wear a face covering if they are using public transport as part of their journey to and from school. The use of face coverings will be kept under review in line with Public Health England recommendations and the

latest government guidance.

Please note that **we will not take temperatures on arrival**. Public Health England is clear that this is an unreliable method for identifying CV19.

C. Attendance:

Attendance will be mandatory from the 14th September 2020, as the government expects all pupils to attend school. We will be expected to follow up any unexplained absence and/or poor attendance therefore the usual rules will apply, meaning we will be recording attendance and following up on any absences.

The shielding guidance was paused from August 1st, 2020. This means that children and young people who are clinically extremely vulnerable (CEV) will be advised to follow the same precautions as the rest of the population, such as hand hygiene and social distancing. However, if you have received clinical or public health advice that your children should remain at home, please let us know on the email covid@andalusiaacademy.org and continue to follow that guidance. We will be offering remote education to these pupils.

D. School Timings and Staggered Start Time:

The school will **start at 8.25am** and will now **finish at 3.40pm**. The school will be operating staggered start times on Monday 14th of September. This will be for the **first day only**. The start times are as follows

<u>Primary Students</u>		<u>Secondary Students</u>	
Reception (Early Years)	9:30 (Group A)	Year 7	08.25 am
Year 1	9.15 am	Year 8	08:35 am
Year 2	9.05 am	Year 9	08:45 am
Year 3	8.55 am	Year 10	08:55 am
Year 4	8:45 am	Year 11	09:05 am
Year 5	8:35 am		
Year 6	8:25 am		

Note: For siblings please adhere to the later starting time for the older sister / brother

E. Arrival and Leaving:

All students, in all year groups must arrive from 8:25 am onwards –except reception- to limit unstructured time in school. On arrival at school students should:

- Take off any face covering and place it in a bag or bin if non reusable.
- Parents are not allowed to enter the school building; hence pupils will be helped by member of staff to take them to their classrooms.
- Follow instruction of staff for entering school building and washing and sanitizing hands.
- Go to your form rooms where you will be greeted by your form tutor for secondary students

F. Arrival Gate to Use:

- **Year 1 and Year 6:** Gate 1
(Black school gate leading to reception play area)
- **Year 7 and Year 11:** Gate 2
(Main school gate)

Gates will be clearly marked, Insha'Allah. **Staff and Senior Leaders will be on duty** to direct the students and monitor movement to supervised areas.

G. In the Classrooms

Andalusia Academy Bristol has implemented social distancing and hygiene measures in all classrooms. The following measures have been put in place

- Seating plans in all classrooms will increase distancing between students as much as possible.
- Wherever possible the school has ensured all desks are forward-facing in classrooms.
- Wherever possible the teachers have up to a 2-metre section at the front of each classroom to provide them space to safely deliver their lessons. Taping across the floor indicates the teaching area.
- Hand sanitizer will be in all classrooms and zone areas. It must be used on entry and exit with signage to remind everyone.
- Tissues and bins will be in all classrooms with signage reminding everyone to 'Catch It, Bin It, Kill It'
- Basic equipment: Students must bring their own equipment to school, including: Pen, pencil, ruler, rubber, pencil sharpener, pencil crayons, calculator and their student planner. Students must not share their personal stationary with other students.
- Class resources can be used and shared within bubbles. They will be cleaned or left for the advised amount of time if used across year group bubbles.
- Student desks will also be arranged in rows in every classroom, in line with government guidance.

H. PE Lessons

- We will start the academic year following the below procedure for PE lessons. The process will be under frequent review and is subject to change.
- PE lessons will consist of 'lighter' physical activities. PE theory will take place when found necessary and will be reviewed constantly
- On days when your child has PE, they should carry their PE kit in their school bag as they have done previously. Please wash your child's uniform and PE kit regularly as usual and in the usual way.

I. Assemblies:

The government guidance on assemblies' states that schools should avoid assemblies **with more than one group**. Assemblies are an important part of our ethos and we may run assemblies, less frequently than the norm and only when

there is an important need to share an important message to a year group, for example during the first day back, to **ensure all students understand how the school will now operate and to share the routines we have built in to our school culture, that are supported by our behaviour expectations.**

Whenever we deliver assemblies, we will approach them safely by:

- Delivering assemblies to **each group bubble or use virtual assemblies by transmitting online simultaneously to all year group**
- Providing hand sanitizer on arrival and exit.
- Keeping assemblies short and have an entry and exit route that includes social distancing.

J. Collective Worship:

In line with Government guidance and site constraints, we will sadly not be in position to commence large gatherings such collective worship for the duration of Half term 1. Students will therefore be expected to perform Zuhr salah at home immediately after school. We will monitor the situation and put sufficient plans in place from Half term 2, particularly as winter timings commence from November.

Friday prayer will only be possible due to space constraints to only boys from year 2-6. They will have bubble prayer areas. They pupils must have their prayer mat otherwise they will not be allowed to take part.

K. Lunch Time / Break Time:

Parents should ensure that students have their snacks and packed lunch which they should bring to school at the start of the day. Each year group will have their break inside their year group class, please ensure that the pupils have all their lunch in their bags.

L. Travel to and from school:

Current advice from the Government is that as many children as possible should walk or cycle to school, not only is this good for a child's physical well-being, it also reduces their risk of contracting covid 19. We would encourage you, where possible, to support your child in walking or cycling to school.

If your child travels on public transport e.g. public buses, then they must wear a facemask. On arrival at school students will be asked to remove their face mask. If it is a single use face mask, then it must be placed in the bin provided. However, if it is a reusable facemask then it must be placed in a resealable plastic bag, and then put into their school bag. Current advice from the Government is that face masks do not need to be worn whilst in school.

If your child travels by taxi or private van, then they must also wear a facemask to reduce their risk of contracting and spreading covid-19.

For students accessing alternative school transport providers, **parents/ carers are requested to:**

- Share this guidance to providers and implore them to align as far as possible with the principles underpinning the system of controls adopted by the school.
- Insist that only students from this school are grouped together, reflecting the bubbles adopted.
- Ensure that hand sanitiser is used upon boarding and disembarking
- Request regular and additional cleaning of vehicles.
- Request organised queuing and boarding where possible maintain distancing throughout including within vehicles as much as possible.
- Ensure your child uses a face covering if they are likely to come into very close contact on the way and request the provider to ensure that all students comply

Parents/ Carers are strongly advised to avoid or limit use of external providers. This includes both for transport but also childcare or supplementary providers particularly if they cannot provide assurance that they are considering their own protective measures in line with the school measures and groups.

M. Curriculum

Although there'll need to be some changes to reflect the teaching time that was lost during the lockdown, we'll still be doing our best to provide an ambitious, broad curriculum. We will aim to work with you to address any gaps in knowledge at an appropriate point in their learning. On-going assessment will be carried out in all subjects and detailed curriculum plans are in place to address any gaps as they arise. Subject specialists will continue to deliver the curriculum to all students. However, in order to facilitate this and ensure social distancing in line with guidance, most of the delivery from teachers will be from the front of the classroom.

N. On-Line Platform

Our on-line learning platform will continue to be developed and utilised to support learning outside the classroom, for example through the setting of tasks for homework and the uploading of key pieces of work. Should your child fall ill or need to self-isolate for a period of time, we will ensure that suitable work is set through Google Classroom so that they can stay up to date with their learning, like the rest of their class when they feel well enough. Please communicate to the school using covid@andalusiaacademy.org.

O. Pastoral support

We're aware that the lockdown has been a difficult time for many of us, including our pupils. Our initial focus will be on Mental Health and Wellbeing to ensure that all of our pupils are emotionally ready to learn and succeed. Therefore, we will be working closely with our Pastoral team to ensure that all our pupils are receiving the support they need.

Please let us know if you think your children might need extra support when returning to school, such as if they feel anxious about coming back or they are experiencing bereavement. You can get in touch with our Pastoral Support, Salma Khalid - salma.khalid@andalusiaacademy.org

P. Hygiene

The best way to prevent the spread of covid-19 is good hygiene and we will be expecting all students to follow the rules relating to hygiene. These include washing/sanitising hands before they leave home in the morning, upon entry to the school, on movement around the school, at the end of break and before and after eating. Hand sanitiser will be provided in every classroom to support this.

If a child coughs they will be expected to cough into the crook of their arm or into a

tissue and if they sneeze they are expected to use a tissue that they will then bin as the 'catch it, bin it, kill it' approach is still very important in maintaining good hygiene. Tissues will be available in each classroom, but you may wish to ensure that your child has their own personal supply.



Q. Suspected Cases of Covid 19

If your child shows symptoms of covid-19 or has a positive covid test then they will need to isolate at home for a minimum of ten days and you will need to inform us immediately. If your child becomes ill with covid-like symptoms at school, we will place them in isolation until they can be collected. We would ask in these circumstances that you get your child tested as soon as possible and inform us of the result. Current guidelines state we will not be able to accept a child back into school until either they have had a negative covid test or have been isolated for at least ten days from the date of their first symptoms. So that we can contact you in an emergency and maintain good communication, please ensure that we have up to date details for at least two people that you are happy for us to contact regarding your child.

R. NHS Track and Trace

In line with the Department for Education guidance, ALL students, staff, parents/carers and all attendees of the school site must follow and understand the NHS Test and Trace process and be *ready and willing* to:

- book a test if they or their child are displaying symptoms. Students must not come into the school if they have symptoms and will be sent home to self-isolate if they develop symptoms.
- provide details of anyone you or your child have been in close contact with if you test positive for coronavirus (COVID-19) or if asked by NHS Test and Trace
- self-isolate if you or your child have been in close contact with someone who tests positive or if anyone in the household develops symptoms,

ALL students, staff, parents/carers and all attendees are encouraged to get tested, by booking through the NHS testing and tracing for CV19 website, or by telephone via NHS 119.

Parents/ Carers and staff must inform the school immediately of the results of a test:

- **Tests negative:** If you feel well and no longer have symptoms, they (and the household) can stop self-isolating.
- **Tests positive:** You must follow the 'stay at home guidance' and continue to self-isolate for 10 days from the onset of symptoms and then return to school. Please note that that cough or anosmia (loss of taste and smell) can last for several weeks once the infection has gone. Other members of their household should continue self-isolating for the full 14 days.

In the event of a positive case, we will contact the local Public Health England health protection team (PHEHPT) immediately. At this point the PHEHPT will carry out a rapid risk assessment to confirm our groups or 'bubbles' of close contact and work with the schools through the situation.

Based on the advice from the health protection team, we will inform parents and carers definitive advice on who must be sent home. This is likely to include:

- Direct close contacts – those who have had face to face close contact within 1 metre
- Proximity contacts – those who have had extended close contact (within 1 to 2 metres for more than 15 minutes) with the infected individual
- Those travelling in a small vehicle, like a car, with the infected individual
- Household members (or staff) who were in close contact with students sent home, do not need to self-isolate themselves unless they subsequently develop symptoms, but they should get a test.

We will only share the names and details of infected individuals with public health teams, where it is essential to protect others.

In the event, that the schools have two or more confirmed cases within 14 days, or we have an overall rise in sickness absence where CV19 is suspected, we will:

- continue to work closely with the local health protection team and follow any additional action or advice provided
- consider other precautionary measures such as asking the entire group or bubble to self-isolate (whole school closures are not advised and will only be on the advice of health protection team)
- engage in consultation with the local Director of Public Health on other

broader measures such as a mobile testing unit to test others (class, year group, school) who may have been in contact with the individuals who have tested positive

S. Visitors

Please also note that we encourage all visits to be by appointments where it is possible, and in some instances conducted remotely if possible. In line with government guidance, **no visitors including parents and carers outside of the school groups and bubbles** will be allowed. However, this does not include specialists, therapists, clinicians and other essential staff for students with SEND.

We hope that this letter reassures you that we are taking robust and comprehensive steps to ensure that your child can return to full time education safely at the start of term. We are excited and optimistic about the new term and welcoming all our students back safely to the education they deserve and a school environment in which they can continue to thrive.

Wassalamu Aleykum.



Dr. Abdinasir Mohamed
Headteacher